Poster presentation guidelines

If you have been accepted into the program as a poster presenter, please ensure that you download the poster presentation guidelines here.

PRESENTATION DETAILS:

1. Your presentation date will be included in your final poster presentation details letter. Presenters are asked to stand by their posters during the morning, lunch and afternoon tea breaks to answer any questions regarding your work.

2. Your poster board number will also be included in your letter. Please note that the number allocated to your poster presentation will be on the corresponding poster board.

3. Posters should be put up before 8 A.M on the morning of your presentation and removed at the end of afternoon tea on the same day. Any poster not collected during this time will be disposed of

4. Posters will be displayed within the ………. < Conference Hall >........ Please report to the conference registration desk for instructions upon your arrival.

5. We recommend using Velcro to mount material on the panel as poster boards will be Velcro compatible. It is essential that you bring your own Velcro or push pins

6. You may wish to consider having a synopsis of your research e.g. A4 or US letter sized copies of the poster, available at your poster, or a business card if people wish to contact you after the conference. These are to be placed in pockets attached to the poster (presenter's responsibility to supply).

Instructions:

• One poster board is allocated to each presentation. The recommended poster size is Landscape format, Arch E which is 36 inches high by 48 inches wide (92 cm x 122 cm). European alternative ISO A0 (84 cm x 119 cm) can also be used.

• Posters must be mounted using push pins provided by the organizing committee.

• Each poster presenter is required to defend his/her poster during the respective poster session slot for the paper to be included in the conference proceedings.

• Simply posting the pages of your written version of the proceedings paper is NOT effective and thus NOT acceptable for your poster.

• The title of your poster should be done in block letters which are AT LEAST 8 to 10 cm (3 to 4 inches) high.

• All text must be easily readable from a distance of 1 to 2 meters. Make the lettering at least 1 cm high, smaller lettering will not be legible from a distance of 1 to 2 meters.

• All graphs and charts should be AT LEAST 25 X 30 cm (approximately 8.5 x 11 inches) or larger.

• It is a good idea to sequentially number your materials in the poster. This will indicate to the viewer a logical progression through your poster.

• Provide an introduction (outline) and a summary or conclusion for your poster.

• Prepare your poster carefully so that it can be used as the basis to explain and answer questions from the viewers.

• It is helpful to have copies of the written version of your paper available for those viewers who may want to study specifics of your work in more detail.

• Have your business cards available for those who may wish to contact you later.

• Bring along a tablet of blank paper that you may use for a discussion of technical details relating to your poster.

POSTER DESIGN

1. Your poster space allocation is AO size, portrait (1189mm high x 841mm wide – maximum size). Any posters that exceed this A0 sizing will not be able to be displayed.

2. Posters should include the name(s) and affiliations of the author(s) to facilitate identification at the conference.

3. All text lettering, diagrams and photographs should be large enough to be legible at a distance of 1.5m. Lettering used for titles should be 24 point minimum (preferably Arial font).

4. Large type from a word processor, photo-enlarged typing, stencilling, and rub-down letters are recommended for text and captions. Freehand lettering is not recommended except for last-minute alterations.

5. The use of figures and charts is suggested, avoiding excessive text.

7. The text appearing on the poster is to be written in English, Suggested sections include: Title: In English as it appears in the submitted abstract Authors (main author's photograph for identification is suggested) Aim (brief) Materials and Methods (brief) Results (Captions and headings for photographs, tables, figures etc) Conclusion/Discussion (brief) References (limited to a maximum of 3)

8. 7. In preparing the poster you should not attempt to detail your entire research history. Present only enough data to support conclusions or to explain the point(s) you wish to make. Data should be kept to a minimum in favour of diagrams and photographs. Aim to put across a simple message in an eye-catching manner.

9. • If you have any questions relating to your presentation please contact info@skincaresummit.com

E-posters Guidelines:

1. The E-poster is a poster presented as a PDF presentation.

2. Electronic poster combined with up to 6 slides, presented throughout the whole conference duration of 1-minute duration per slide.

3. The E-poster presentations will be presented on a computer screen during the congress and not on a regular poster board

4. The uploaded E-poster should contain the same title, order of authors and affiliation details as the submitted abstract

5. All E-posters Presentations should be in 16:9 ratio (Vertical page layout)!

    6. To prepare your presentation please use PowerPoint 2013/2010 or earlier, and then save it as a PDF file. All participants presenting in E-posters are required to pre-load their presentations at least 3 hours prior to their Individual speaking time, since APR believes in using one's time effectively or productively

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